## **Expedited TLE Extensions Approval Process**

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- 1. Each Service's Military Advisory Panel (MAP) representative will work with the local installations experiencing the housing shortage.
- 2. The local housing offices will document the housing shortage, and the local installation commander will certify the data.
- 3. Each Service requesting an increase in TLE days will coordinate with the other Services that have members stationed in that Military Housing Area (MHA).
- 4. The Services affected by the housing shortage will submit a TLE extension request through the Military Advisory Panel (MAP) member to the PDTATAC staff. The extension request will include an estimate of the number of Service members affected and the costing data.
- 5. As the data is received, the PDTATAC staff will prepare a MAP item for preliminary approval by the MAP members for Services affected.
- 6. If the MAP approves the item, the PDTATAC staff will prepare a Principal's Packet and send it to the Principals of the Services affected, and to the Comptroller for coordination. Once the Principals have provided their approval, the PDTATAC staff will submit the package to the PDTATAC Chair for approval.